Rich Roofing & Services
937-335-ROOF (7663)

To:
John and Nancy Hayes
727 Shepard Rd.

Xenia, OH 45385

Roofing, Windows, Siding, Gutters, & Insulation

Job Name/No:
Location: SAME
Cell: (937) 376-1923
Home Phone:
Work Phone:
Fax:
Date: 9-27-25

PROPOSAL

567 E STAUNTON RD
Troy, OH. 45373
Ph. 937.335.ROOF (7663)
Fax 937.335.3285
www.richroofing.com

We hereby submit specifications and estimate for: Roof Inspection and Repairs As Needed.

-Rich Roofing Tech to bring long ladder.
-Tech to inspect areas where water intrusion has showed up. (Homeowner to be home and show the areas.)
-Tech to perform the roof or siding repairs as needed.
-Tech to dispose of any work-related debris.

This repair to be done on a Time and Material basis. Cost not to accede $650.00 without written consent from the Homeowner.

Rich Roofing was voted #1 roofing contractor for the 16th consecutive year. Thank You!!
E-Z Financing Available

WE PROPOSE hereby to furnish material and labor-complete in accordance with these specifications for the sum of: $
Payable as follows: ½ Down and Balance on Completion A 2% finance charge will be added to your bill if payment is not received within 5 days after the due date on your invoice. We accept Visa and MasterCard; a 4% processing fee will be added to the total. Due to the amount of minimal vibration during the roofing procedure, Rich Roofing & Services will not be responsible for any interior damage. We advise that all things be properly secured to walls, ceilings, and etc. All materials are guaranteed to be as specified. In the event that this contract is canceled after contractor purchases material, any and all materials must be paid for in full. All warranties void if not paid in full. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. This quote is good for 15 days.

ACCEPTANCE OF PROPOSAL-The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. You have 3 business days to rescind. If you rescind after the 3rd day, a 3% restocking fee will apply. Payment will be made as outlined above. Please sign and return one copy.

Representative W.R. Date 9-27-25 Payment terms ½ down balance on completion

Authorized signature _____ Date 10/11/25

Management approval: _____ Date: _____